

Today's Date: _____

How did you hear about us / this position? _____

EMPLOYMENT DESIRED

Desired Position: _____

Desired Rate: \$ _____ Date Available to Start Work: _____

Referred by: _____

**The ability to legally drive in the United States is a condition of employment for certain positions within the company as they may require driving company vehicles at any given time.*

Are you 18 years of age or older?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you employed now?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you legally able to drive? *	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Can you submit proof of identity and legal employment eligibility?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you been convicted of a felony or misdemeanor in the previous five years? <i>If Yes, please explain:</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

PERSONAL INFORMATION

Name: _____
Last First Middle

Address: _____
Street City State Zip

Home Phone: _____ Cell Phone: _____ e-mail: _____

EDUCATION & TRAINING

	Name & Location	Circle Last Year Completed	Did you Graduate?	Subjects Studied and Degree(s) Received
High School		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
College		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Trade or Business School		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	

MILITARY SERVICE & TRAINING

	Branch & Location	Years of Service	Please list any special training
Did you serve in the U.S. Armed Forces? <input type="checkbox"/> Yes <input type="checkbox"/> No			

REFERENCES: LIST THREE (3) PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN FOR AT LEAST TWO (2) YEARS.

Reference Name	Reference Phone Number(s)	Relationship	Years Known
1			
2			
3			

RELEVANT WORK EXPERIENCE: PLEASE CHECK ALL THAT APPLY TO YOUR SKILLS / EXPERIENCE.

General Shop Experience		Machine-Related Experience		Computer-Related Experience	
<input type="checkbox"/>	Fork lift operation / certification	<input type="checkbox"/>	Manual Machine set-up / operation	<input type="checkbox"/>	Microsoft Word
<input type="checkbox"/>	Use of basic hand tools	<input type="checkbox"/>	CNC Machine set-up / operation	<input type="checkbox"/>	Microsoft Excel
<input type="checkbox"/>	Use of precision measuring tools	<input type="checkbox"/>	Machine maintenance procedures	<input type="checkbox"/>	Microsoft Outlook
<input type="checkbox"/>	Use of small shop machinery (mills, drills, saws, etc.)	<input type="checkbox"/>	Pneumatics/Hydraulics (troubleshooting, specifying, assembling/installing, etc.)	<input type="checkbox"/>	AutoCAD
<input type="checkbox"/>	Lock-out / Tag-out procedures	<input type="checkbox"/>	Electrical/wiring/component installation	<input type="checkbox"/>	Typing Skills: <input type="checkbox"/> Basic <input type="checkbox"/> Proficient
<input type="checkbox"/>	Overhead crane operation	<input type="checkbox"/>	Ladder logic programming/editing	<input type="checkbox"/>	Other: (please list programs, etc.)
<input type="checkbox"/>	Other: (please list other relevant skills)	<input type="checkbox"/>	Blueprint/drawings/schematics reading	<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	Math skills: <input type="checkbox"/> Basic <input type="checkbox"/> Advanced	<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

MACHINE REBUILDER/ FIELD SERVICE TECHNICIAN: PLEASE COMPLETE THIS SECTION IF APPLYING FOR A REBUILD POSITION.

How many years of experience do you have with this type of work?

What kinds of machines have you worked on?

Do you own the normal hand tools required for most positions of this kind? ☐ Yes ☐ No

List any experience you have with Field Service (e.g. Electrical/mechanical/control troubleshooting, completing service reports, interacting with customers, etc.)

List any certifications you have (i.e. Safety, Tool & Die Journeyman papers, etc.)

MACHINIST: PLEASE COMPLETE THIS SECTION IF APPLYING FOR A MACHINING POSITION.

How many years experience do you have working with machines?

Please list the types and sizes of machine tools operated:

List any experience with CNC Controls, including type of control, set up, programming, and/or editing:

List any certifications you have (i.e. Safety, Tool & Die Journeyman papers, etc.)

MACHINE ASSEMBLER: PLEASE COMPLETE THIS SECTION IF APPLYING FOR AN ASSEMBLY POSITION.

How many years experience do you have working as an Assembler?

Check the type of assembly experience you have: ☐ Sub-assembly ☐ Electrical ☐ Mechanical ☐ Large machine

List any special tools/equipment used in previous jobs: (e.g. Cranes, micrometers, indicators, soldering, etc.)

List any related certifications you have (i.e. Safety, welding, electrical, etc.)

CURRENT/FORMER EMPLOYERS: LIST BELOW YOUR LAST FOUR (4) EMPLOYERS, STARTING WITH THE MOST RECENT ONE FIRST.

Date Month and Year	Name and Location/Address of Employer (Include phone number, if available)	Position	Reason for Leaving
From			
To			
From			
To			
From			
To			
From			
To			

****PLEASE PROVIDE A RESUME, IF ONE IS AVAILABLE****

AUTHORIZATION:

CERTIFICATION: I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application (or accompanying resume) is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the company.

BACKGROUND CHECKS: I understand that a background check may be conducted prior to and/or during my employment. I understand that for specific positions within Peiffer Machine Services, background checks may be conducted as a requirement of Customer Companies in order for clearances to be granted for entrance to their facilities. I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Company without giving me prior notice of such disclosure. In addition, I release the Company and former employers and all references listed herein from any and all claims, demands, or liabilities arising out of or related to such investigation or disclosure.

DRUG TESTING NOTIFICATION AND CONSENT: I agree to submit to drug and/or alcohol testing upon request at any time deemed appropriate by the company's policies and as permitted by law. I understand that my initial employment or continued employment, to the extent permitted by law, is contingent upon satisfactory drug testing. I authorize Peiffer Machine Services to conduct drug testing through its designated physician or laboratory testing facility. I understand that refusal to submit to drug testing will constitute voluntary withdrawal of my application for employment or immediate termination of employment.

DRIVER'S LICENSE: I understand that initial and continued employment for specific positions within Peiffer Machine Services is contingent upon the ability to drive legally in the United States. Offers of employment are contingent upon an acceptable MVR Report and the candidate's insurability by our commercial insurance carrier. I also understand that if I have any driving responsibilities with Peiffer Machine Services, I agree to an annual MVR.

EMPLOYMENT-AT-WILL: I understand and agree that nothing contained in this application, or conveyed during any interview is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated any time, with or without cause and without prior notice, at the option of either the Company or myself. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing.

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire. If hired, I agree to abide by all Company work rules, policies, and procedures. The company retains the right to revise its policies or procedures, in whole or in part, at any time.



Today's Date



Applicant Signature

Thank you for applying for employment with our company.

Peiffer Machine Services is an equal opportunity employer. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by law.

[illegible]